

To All in our School Community,



## WE ARE FINALLY MOVING

We have finally been given an official moving date.

All children currently attending Oscar Romero will begin at the new school site: 1 MacKillop Street, Craigieburn on **TUESDAY 4th DECEMBER 2018.**

It has been a long and challenging year waiting for the building, roads and services to be completed. We have also been extremely fortunate to have had a building to work from that was new and allowed us to work independently from Mother Teresa. There have been many positives about this experience and we will in the near future extend our appreciation and thanks to Mother Teresa for hosting us for such a long time.

When we begin at our new school our focus for the last few weeks of the school year will be to create some structures, processes and routines that will become our normal practice. This will include the following:

### School Hours

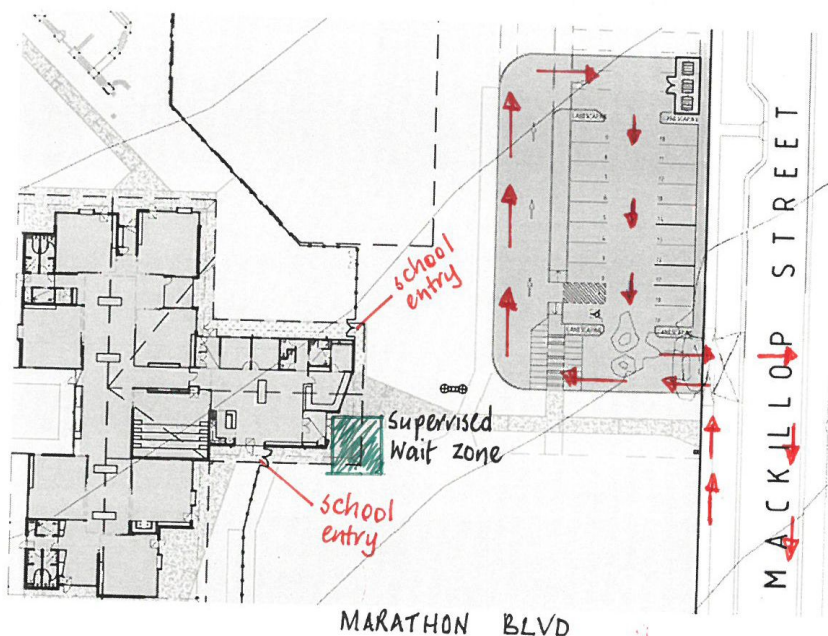
From Tuesday **4th December** we will finish school at 3.30pm Our school timetable will be as follows:

School Times		
Time		Bell Times
<b>Children can enter building at 8.30am</b>		
<b>8.50 - 9am</b>	Classroom Administration and Prayer	8.50am
9 - 11am	Learning Session 1	
11 - 11.10am	Eating Time (LUNCH)	11.10am
11.10 - 11.50am	Outdoor Play	11.50am
11.50 - 1.50pm	Learning Session 2	1.50pm
1.50 - 2.30pm	Outdoor Play	2.30pm
2.30 - 3.30pm	Learning Session 3	<b>3.30pm</b>

Please note that we will be encouraging the children to eat their lunch at the first break.

## Parking at School Site

There is no parking for families on the school site. There is however plenty of parking in MacKillop Street and Marathon Blvd. We are offering a Kiss 'n Drop Zone which will enable families who would like to drive onto the school grounds to drop off and pick up their child/children from a teacher supervised designated area each day. **PLEASE NOTE: THIS IS NOT A PARKING ZONE- YOU WILL BE ASKED TO MOVE IF YOU PARK HERE BEFORE OR AFTER SCHOOL.**



## School Entry

The school has a fence all around it and once children enter the school grounds they will not be permitted to leave the school during school hours unless accompanied by an adult. The gates will be opened from 8.30 each morning and locked at 9am. Children arriving to school after 9am must enter through the office area. The gates will be re-opened at 3.15 each night. The children will be shown which doors to use to access their classrooms each morning.

## After Care Program

From Tuesday 4th December we are offering after school with **Kelly Club**. We have sent home information about this program and will also send an enrolment form for ' Kelly Club to families who we know have used the After Care Program at Mother Teresa. We have organised for Kelly Club to operate until 6pm each night however this can be extended if the demand is there. Enrolment forms are available online, or in hard copy from our office.

## Moving

We have organised removalists to assist us with moving furniture and resources the week beginning Monday 26th November. This should not affect the children in any way except for when the children's tables and chairs are transported to the Oscar Romero building sometime on Friday afternoon.

### **Closure Day**

Monday 3rd December is a closure day for our students. On this day all the staff for 2019 will meet at the new building to plan for 2019. The teachers will also have some time to set up their classrooms to welcome our children the following day.

### **Student Residential Address**

The Australian Government has requested all schools to supply to them with the address of families attending their school. This information is needed so that the government can fund schools more fairly than the existing model that is currently being used. The letter explains that only addresses and not names have been supplied to the Australian Government. Further information has been provided in a letter attached to this newsletter.

<b>OSCAR ROMERO TERM 4 Dates</b>	
<b>Tuesday 20th November</b>	Information night for 2019 new families
<b>Transition Mornings Prep 2019 9.15 - 11.00am</b>	Thursday 22nd November 2018 Thursday 29th November 2018 Thursday 6th December 2018
<b>Monday 3rd December</b>	Planning Day for 2019 Staff School Closure Day
<b>Tuesday 4th December</b>	All children starting at new Oscar Romero Building
<b>Transition Day All students</b>	Thursday 6th December 2018
<b>Wednesday 19th December</b>	Last Day of School 2018 1pm